**NEW MEXICO LAW ENFORCEMENT STANDARDS AND TRAINING COUNCIL**

**REGULAR MEETING**

DATE: Wednesday December 11, 2024

TIME: 9:00 AM

LOCATION: Albuquerque Police Academy

5412 2nd St. NW (Classroom A)

Albuquerque, NM 87107

**AGENDA**

1. **COUNCIL CALL TO ORDER**
   1. Roll Call
      * NMLEST Council Administrator Jessica Ochoa Arballo conducted roll call, confirming the in-person attendance of members: Director. Sonya K. Chavez, Deputy Director Brian Coss, Lt. Veronica Saenz, Cmdr. Joseph Viers, Director Tate McBride, Sgt. Jonathan Jensen, Guadalupe Tarango, Nicole Brown, Chief Mizel Garcia, DA Sam Bregman, Sheriff Dennis, Teresa Beaty, Lt. Trevor Weeks, Sara Millspaugh
      * Members attending virtually: Director Ray Fritts, Rachel Feldman, Lt. Santiago Roybal, Director Gilbert Najar, Director Dennis Kelly, Richard Mathews, Lt. David Lucero, Cpt. Samuel Ramos,
      * Absent members:, Mark Swanson, Chief Adrian Armijo, Director Ray Fritts
   2. Approval of Agenda
      * Director Sonya K. Chavez moved to approve December 11th, 2024, NMLESTC Agenda, motioned by Tate McBride, seconded by Guadalupe Tarango none opposed, motion carried unanimously.
   3. Approval of Meeting Minutes from November 14, 2024, Meeting
      * Director Sonya K. Chavez proposed to approve the September 11, 2024, NMESTC agenda minutes, motioned by Member Guadalupe Tarango seconded by Lt. Veroncia Saenz none apposed, motion carried unanimously.
   4. Welcome from Joseh Viers, Albuquerque Police Regional Satellite Academy Director
      * Director Sonya K. Chavez thanked Commander Viers and staff for their collaboration and hosting assistance.
2. **AGENDA ITEMS FOR DISCUSSION/ADOPTION**
   1. **NMLEST** 
      * Nicole Brown nominated Sergeant John Jensen for the position of Vice Chair of the Council. Sergeant Jensen accepted the nomination. Commander Viers motioned to approve, and Nicole Brown seconded. The motion was unanimously approved, and Sergeant Jensen was confirmed as Vice Chair, replacing Sam Ramos, who retired.
      * NMLEA Lesson Plan Curriculum Style Guide
      * Deputy Director Coss provided an overview of the proposed standardized style guide developed as part of the job task analysis and curriculum development.
      * The style guide aims to establish a uniform curriculum template for all training courses moving forward.
      * The Council was asked to review, provide feedback, and approve the guide for implementation.
      * Critical Incident Management (CIM) Course Curriculum and Instructor Certification Standards.
        + The curriculum aligns with FEMA ICS principles and standards to ensure proper instructor credentials and standardized course content.
        + Members were invited to ask questions or provide input to finalize the curriculum.
      * Annual Law Enforcement Training Requirements
        + A proposal was presented to adopt or revise annual training requirements, including offering accredited programs statewide.
        + The Council discussed the process for updating these programs and ensuring alignment with agency needs.
   * The Council was given the option to adopt the style guide and training standards for the next training cycle. Discussion included whether the changes would apply retroactively or only to new courses moving forward. The option to implement the style guide beginning with the upcoming development project for basic law enforcement training and roll out across all training programs over time was discussed.
3. **REPORTS**
   1. Director Reports
      * NMLEA: Director Chavez provided updates and acknowledgments:
        1. Recognized the Academy team’s efforts, thanking them for their ongoing dedication.
        2. Noted that planning for the Law Enforcement Memorial is underway, scheduled for May 20 at the Academy in Santa Fe.
      * CNM Legal Instructor Update:
        1. The Academy is collaborating with CNM to update the legal curriculum for basic training. Implementation has faced delays but remains a priority, director Sonya K. Chavez proposed to table discussion; Guadalupe Tarango motioned, Chief Mizel Garcia seconded, none apposed, motion carried unanimously.
      * Curriculum RFP Update:
        1. Curriculum RFPs have been submitted to DPS, with progress continuing. Advanced training efforts have expanded to meet agency-specific needs, with free training opportunities provided statewide. Director Sonya K. Chavez proposed to table for discussion; DA Sam Bregman motioned and Mizel Garcia seconded, none apposed, motion carried unanimously.
   2. Updates from Rulemaking Working Groups
      * Law Enforcement Rulemaking Working Group

Presented by Sgt. Jonathan Jensen

The Law Enforcement Rulemaking Group reported progress on drafting proposed rule changes, with a preliminary version nearly complete and preparation for public comment set for early next year. These changes are expected to undergo significant refinement based on feedback from stakeholders during the comment period. The group continues to focus on refining in-service training requirements to better align with agency needs and legislative mandates. Efforts are also underway to ensure that the proposed rules are in harmony with broader legislative priorities, facilitated through collaboration with the Department of Public Safety and external stakeholders. Looking ahead, the group anticipates a busy year, with plans to incorporate public input and finalize the rules while maintaining active engagement with Council members and other key contributors to ensure the outcomes address the diverse needs of law enforcement across the state.

* + - Telecommunicator Rulemaking Working Group

Presented by Member Nicole Brown

The Telecommunicator Rulemaking Working Group reported minimal updates since the last meeting due to the holiday season and recent scheduling challenges. However, efforts remain focused on refining and updating telecommunicator training standards to better align with the evolving needs of the profession. The group emphasized that these updates are critical to supporting the reclassification efforts being prepared for the upcoming state legislative session. Looking ahead, the group plans to reconvene early next year to advance these priorities, with a focus on ensuring the proposed updates reflect the feedback and requirements of stakeholders throughout the state.

* + - Legislative Rulemaking Working Group

Presented by Member Rachel Feldman

The Legislative Rulemaking Working Group provided updates on ongoing efforts to prepare for the upcoming legislative session. While formal meetings have not occurred recently, discussions have continued regarding legislative proposals to address in-service training requirements and modernize existing statutes. The group has been working with Senator Maestas and other legislative stakeholders to draft legislation aimed at removing outdated mandates and implementing new programs that better reflect current law enforcement needs. Moving forward, the group plans to schedule a meeting before the holidays to align efforts, ensure coordination with DPS, and finalize legislative priorities for the upcoming session. Collaboration between the Council, DPS, and external advocates remains essential to ensure a unified and effective approach to legislative changes.

1. **PUBLIC COMMENT**

There were no requests for public comment.

1. **NEW BUSINESS**
   1. JTA Discussion
      * The Council discussed the Job Task Analysis (JTA) report, highlighting gaps in law enforcement training, including domestic violence, behavioral health, and conflict resolution. Deputy Director Reed emphasized aligning the curriculum with best practices and engaging subject matter experts. Members were encouraged to review the report and provide input to guide the redesign process and ensure regular updates to meet evolving needs.
   2. CBW/Retiree and legal review and clarification for reapplication (AAG Rebecca Guay)
      * The Council discussed the CBW retiree reapplication process. A legal analysis on the matter, recently completed by Ms. Guay, was briefly discussed. The Council will revisit the issue with detailed legal clarification at the next session.
   3. OMA Resolution Presentation (AAG Rebecca Guay)
      * Ms. Guay presented the annual Open Meetings Act (OMA) resolution, which reaffirms the Council's compliance with state requirements for public bodies. The resolution outlines protocols for posting meeting notices, providing minutes, and ensuring transparency.
2. **ANNOUNCEMENTS AND ADJOURNMENT**
   1. Next Meeting and scheduled meetings for 2025
      * Proposed dates:
        1. March 12, 2025
        2. June 11, 2025
        3. September 10, 2025
        4. December 10, 2025
   2. Member Announcements
      * Doña Ana Conty Sheriffs Officer Regional Satellite Academy Interim Director introduced Jason Gleason as the formal Director of the Academy.
   3. Adjourn

Director Sonya K. Chavez called for a motion to adjourn at 1:16pm. The motion was made by Member Nicole Brown and seconded by Member Guadalupe Tarango, none apposed, motion carried unanimously.